

<b>Committee:</b> Epping Forest and Commons	<b>Date:</b> 19 November 2018
<b>Subject:</b> Report of Action Taken Between Meetings	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Gemma Stokley, Town Clerk's Department	

### **Summary**

This report advises Members of action taken by the Town Clerk since the last meeting of the Board, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

### **Recommendation:**

- That Members note the report.

### **Main Report**

#### **Urgent Authority – London Borough of Culture May Day Event on Chingford Plain**

1. The first ever London Borough of Culture (LBoC) has been awarded to the London Borough of Waltham Forest for 2019.
2. The borough would like to host a large-scale 'gathering' event on Epping Forest at Chingford Plain as a culmination of one of the main artistic programmes. The event would take place on 6 May 2019 from 5pm-9pm and has the potential to draw a crowd of 10,000 who will gather together for about an hour at the end of several processional routes across the borough.
3. The proposal was submitted to Epping Forest Consultative Committee (EFCC) in October and was intended to be presented to the Epping Forest and Commons Committee in November. However, the LBoC Committee are now ready with their programme for the year and wish to do the media launch on 30 October 2018.
4. The proposed event is a key moment within the cultural programme and they wish to be able to announce it at the launch. The media launch will be attended by the Mayor Sadiq Kahn and regional, national and international press and media are invited.

5. The event presents an opportunity to showcase both the Forest and the City's commitment to the London Borough of Culture. This was broadly supported by the EFCC.
6. As the launch takes place prior to the EF&CC meeting on 19 November 2018 it was necessary to request the Committee's approval for the event (subject to usual planning and licencing conditions) under urgency procedures.

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